

**State Board for Technical and Comprehensive Education
Board Room
111 Executive Center Drive
Columbia, South Carolina 29210**

Meeting Minutes

10:00 A.M.

March 28, 2017

PRESENT:

Ralph A. Odom, Jr.
Gregg Askins
Robbie Barnett
Gwen Bright
Stephen Burry
Warren Helm
Phil Homan
Montez Martin
Roger Schrum
Charles Wilson
Karen Woodward
Matthew Yaun

STAFF PRESENT:

Tim Hardee, System President
Joren Bartlett, Vice President of Governmental Affairs
Cindy Hoogenboom, Vice President for Finance
Kandy Peacock, Vice President for Human Resource/
Chief HR Office
Susan Pretulak, Vice President for Economic Development and Workforce Competiveness
Hope Rivers, Executive Vice President
Kelly Steinhilper, Vice President of Communications
Khushru Tata, Vice President for Information Technology and Chief Information Officer

ABSENT:

Daniel Young
Charles Boykin

GUESTS:

Dr. Patty Lee, Williamsburg Technical College
Ms. Ashley Jaillette, S.C. Association of Technical College Commissioners
Richard C. Hodgkiss, Director, Division of Industries, SC Department of Corrections

NOTIFICATION OF MEDIA

The State Board for Technical and Comprehensive Education complied with the requirements of the Freedom of Information Act in notifying the media and posting the agenda for the State Board meeting.

CALL TO ORDER COMMITTEE OF THE WHOLE - Ralph A. Odom, Jr., Chair

Chairman Odom called the meeting to order and welcomed guests: Mr. Richard C. Hodgkiss, Director, Division of Industries, SC Department of Corrections, Ms. Ashley Jaillette, South Carolina Association of Technical College Commissioners and Dr. Patty Lee, Williamsburg Technical College.

Prison Industries Presentation: Dr. Bright introduced Richard C. Hodgkiss, Director, Division of Industries, SC Department of Corrections. Mr. Hodgkiss gave a presentation on the services offered through the Prison Industries, how the organization is building better inmates, and the benefits of utilizing PI services for furniture/framing/upholstery/embroidery/uniform/signage/recycling needs. A question was asked if there was an apprenticeship program in place with Apprenticeship Carolina.

There was discussion as to the opportunity for collaboration between PI and Apprenticeship Carolina. Mr. Hodgkiss agreed he would look into this.

COMMITTEE OF THE WHOLE REPORTS:

A. Fiscal, Audit and Personnel Committee: - Warren Helm

State Board Financial Summary- They are on track with their spending on the budget, near the end of the third quarter of the fiscal year. They have dispersed many of the special line items to the colleges as listed on page. They are still working with the colleges on a few remaining capital projects, but they are in good shape as they move toward the end of the year. Mr. Helm was asked about the STEM funding on page 4, and asked whether the System staff have an established accountability and performance guidelines in place for the funding. Mr. Helm asked Mrs. Hoogenboom to address that. They do have an arrangement in place in which the System keep in touch with the colleges and requires that they report back to them on how they are spending their money and what programs/initiatives they are putting it towards. Mrs. Hoogenboom stated that they do have STEM funding that is capital funding that is reoccurring every year in the amount of \$2.5M. They have another pot that is for Workforce Pathways that is also reoccurring. The other STEM money they receive is for Workforce Scholarships, which is non-reoccurring money

Permanent Improvement Projects for Tri-County Technical College and Midlands Technical College: They have eight capital projects through mid-March that have had some scope change. All of the changes were under the 10% total budget threshold so they are approved at the staff level. Tri-County Technical College requested to reduce their budget by \$750,000. Piedmont Technical College requested to establish a project of \$20,000 to accept a property donation from their foundation. Tri-County Technical College requested to reduce their budget by \$76,000 and close the project. Northeastern Technical College requested to establish a project with aid appropriate funds they received in the fiscal year 2016-2017 in the amount of 3.5M. Florence-Darlington Technical College requested to reduce their budget by a little over \$100,000 and close the project. Greenville Technical College requested to establish a project in the amount of \$1.4M. This was a project on year one. Williamsburg Technical College requested to close their project. Central Carolina Technical College requested to decrease their budget by \$2.5M and close the budget.

B. Economic Development and Training Committee: - Gregory B. Askins, Chair

Project Budgets for Ratification: Mr. Askins stated that there are two ratifications to discuss. The first is the Ratification for the readySC™ projects. Mr. Askins directed the Board Members' attention to the readySC™ ratification projects under \$200,000. All of the projects are in Greenville County which is a developed county. There are two expanded businesses, 451 new jobs anticipated, and all starting wages are greater than the average county wage. There is a \$59,000 investment in the readySC™ Project to go toward a \$10.75M capital improvement for investments from the company. The staff recommend ratification of these projects. Mr. Barnette made the first motion, seconded

by Mr. Wilson. The motion to ratify the ReadySC projects passed without any opposition. 897 employees are to receive training.

E-Zone Projects for Ratification: Mr. Askins directed everyone's attention to the State Board Ratification for Enterprise Zone Retraining. There are five businesses from five difference counties with 897 employees to receive training. Four of them have new technologies and equipment, and are participating in capital investments. Staff recommends these re-training programs for approval and ratification. Mr. Martin made the first motion, seconded by Mr. Yaun. The motion to ratify the Zone Retraining programs passed unanimously without opposition.

ADJOURN COMMITTEE OF THE WHOLE

Chairman Odom adjourned the committee of the whole and called the State Board to order.

CALL TO ORDER- STATE BOARD MEETING

Chairman Odom called the State Board Meeting to Order.

SPARTANBURG COMMUNITY COLLEGE ENTERPRISE CAMPUS RESOLUTION – Dr. Tim Hardee, System President

Dr. Hardee shared that in March of 2016 the State Board approved the Spartanburg Community College Enterprise campus. Dr. Hardee and Charles Boykin, the System's legal counsel, agreed more details are needed as to the school requirements and System responsibilities. Dr. Hardee confirmed he and Mr. Boykin have already confirmed all details with Spartanburg Community College and passed out a copy to the Board. Ms. Bright made the first motion, seconded by Mr. Yaun. The resolution passed without any opposition.

LEGISLATIVE UPDATE – Joren Bartlett, Vice President of Governmental Relations

Ms. Bartlett distributed a spreadsheet reflecting the House of Representatives' Budget Recommendations for funding. readySC™ was funded the full request out of the Capital Reserve Fund. The System received \$10M for Workforce Pathways (tied to Brian White's 3311 Bill). Ms. Bartlett directs everyone to look at the blue highlighted area on the second page, reflecting the money allocated out of the lottery in which the System's request was honored for a \$7M increase for LTAP Awards, bringing the total to \$58.1M. The House allocated \$5M for Allied Health Stimulator needs and an additional \$3M for equipment. The Finance Committee is debating the budget this week and they hope to have the numbers Finance recommends in the next couple of days. According to the House's budget, the System received the only funding that was designated for Higher Education. Ms. Bartlett stated that she will let the Board members know whenever she receives the recommendations for the Senate Finance and Senate Full Debate. Then it will go to conference. It may be a bit difficult this year with the Senate and House having such differentiating amounts designated for Higher Education. It's possible that more money may be given as a whole to other areas of Higher Education verses the System's budget specifically.

Bill 3311 is Representative White's Workforce Pathways Bill. It is being presented on the House floor today. It will go along to the Senate if it passes the House.

Ms. Bartlett reminded the Board of the upcoming Legislative Luncheon on the State House grounds on April 5, 2017 from 12pm - 2pm. A question was asked about speaking to the legislators and what should/could be said to them. Ms. Bartlett stated that the number one priority on the System's budget would be the recurring base funding.

SC ASSOCIATION OF TECHNICAL COLLEGE COMMISSIONERS REPORT – Ashley Jaillette, Executive Director

Ms. Jaillette reported that the association recently held their quarterly meeting; she gave her appreciation to the members of the Board who attended their Legislative Reception and Commissioners Academy. She looks forward to seeing anyone who will be attending the upcoming Legislative Luncheon on April 5th.

COUNCIL OF TECHNICAL COLLEGE PRESIDENTS REPORT – Patty Lee, Chairperson Presidents' Council

Dr. Lee stated that the Presidents' Council is following the budget process very closely. She reiterated what Joren previously stated, we seem to be in favor right now, partially due to the recognition and the role we play in this state in economic development through workforce development.

President Neyle Wilson, who filled in for Dr. Lee in her absence last year, retired March 31st. He has plans to return as a consultant and Dr. Lee stated that he is an asset to the System. The Horry County Area Commission chose to select an internal candidate to replace him, Dr. Marilyn Fore, whom many of you may know as Murph. She brings a lot of expertise to the table. Dr. Ray Brooks from Piedmont Technical College announced his plans to retire in June and he has rescinded that announcement.

The President's Retreat is scheduled for June which will be held in Charleston. There will be reflection on the past year and plans will be made for the upcoming year. There are some pressing issues that need addressing and that is where the PC will get their game plan ready. They will start on the legislative priorities and will try and stay ahead of the game in anticipating what issues might arise.

Dr. Lee informs the Board that enrollment seems to be bouncing back for most of the colleges. Williamsburg Technical College held its own through this whole process. We are aggressively recruiting for the summer and the fall. We are specifically targeting those high school seniors that are leaving. We have a situation where many of these high school seniors will go to a four (4) year college and will come back to a technical college in a couple years or either come back to a technical college after four (4) years. We are trying to get them on the upswing the first time. The System has Counselors Academies that are going on, which the System office has budgeted. This is where we bring our guidance counselors and career counselors into the colleges. For a two-week time we educate them on what the System has to offer. We promote technology careers and bring in CEOs from the companies. This program has been very beneficial. This is the third year that we are going to do it and we're hoping for another year. This is a very beneficial and effective way to make these parents and students understand that this is not your parents manufacturing.

Lastly, Dr. Lee mentioned the upcoming Legislative Luncheon on the Statehouse grounds hosted by the SC Technical College System

MINUTES FOR APPROVAL

Chairman Odom entertained a motion to approve the meeting minutes from the State Board Meetings from January 24, 2017. Mr. Yaun stated that he was in attendance for that meeting and he wanted to be sure the record reflected that. Mr. Schrum made the first motion, seconded by Ms. Bright. The meeting minutes passed without any opposition.

MINUTES FOR REVIEW

Chairman Odom asked that the Board review the Presidents' Council Meeting minutes from the January 12, 2017 meeting and February 16, 2017 meeting.

COMMITTEE OF THE WHOLE RECOMMENDATIONS-CONSENT AGENDA

Chairman Odom entertained a motion to approve the Consent Agenda. Martin made the first motion, seconded by Mr. Homan. The affirmative vote was unanimous. The following recommendations were adopted:

- Project Budgets for State Board Ratification
- E-Zone Projects for Ratification
- Spartanburg Community College Enterprise Campus Resolution
- State Board Meeting Minutes of January 27, 2017

EXECUTIVE DIRECTOR'S REPORT-Tim Hardee, System President

Dr. Hardee informed the Board that he attended a commission meeting last week at the Technical College of the Lowcountry. He was invited by the President and General Art Brown, the Commission Chairman. He was there to give them an update on the System Office's priorities and the current legislative pieces. There was discussion on the following topics at the meeting: converting an old Walmart Supercenter into a culinary arts program, enrollment growth strategies, website development for marketing, and K12 partnerships. He found it interesting that this seems to be the same topic themes for all 16 colleges. Dr. Hardee mentioned wanting to take the opportunity to go out and meet with the area commissions, he feels it is important that they hear from the System Office.

Since the last meeting in January, Mr. Hardee has visited nine (9) of the sixteen (16) technical colleges. He feels it's important that he spend time "in the field" meeting with the Presidents, hearing what their needs are, and how the System can provide assistance. They each have different needs and concerns, depending upon their areas across the state, but he feels it is important that they recognize that the System Office can provide them with expertise.

Dr. Hardee then spoke about his important work with outside partners. The Commissioners' Association invited him to speak to the Commissioners last month. Dr. Pastides, President of USC is very interested in working with the System in terms of the graduates that complete the associate degree programs.

Dr. Hardee also mentioned the South Carolina Workforce Development Board and the Counsel on Competitiveness. He attended a youth apprenticeship program at Heyward Career Center regarding Diesel Mechanics programs. Dr. Hardee also met with the Vice President at Volvo and discussed meeting their

needs in terms of the Apprenticeship program. He's scheduled to be the Commencement Speaker at Aiken Technical College and Orangeburg-Calhoun Technical College in May. All of these opportunities are examples of the connections we need to make with outside entities so that the System can be more successful.

A couple weeks ago, Dr. Hardee had the opportunity to meet with Governor McMaster. They discussed Workforce Development and how the Technical College System can benefit the state. Governor McMaster was very complementary of the work that our sixteen (16) college do. He did inquire about the situation at Demark Technical College, which they discussed. Governor McMaster is interested in becoming more knowledgeable of the System and how he can be an advocate for us. He asked for some specific talking points about the System (Ms. Steinhilper is drafting some materials for him) so that he can be an advocate for the sixteen (16) colleges. The governor wants to see us continue to focus on our mission of workforce development. He does have some concerns about our "community college concept", as he called it, of transferring students to four-year intuitions. His main concern was for the System to continue focusing on our mission of Workforce Development. One of the topics McMaster was very interested in was making known that starting salaries for particular work fields for technical schools such as: mechatronic, welding, and nursing are much higher than some starting salaries for students with four-year degrees in other areas of study.

Dr. Hardee spent a lot of time the last few months with members of the House and the Senate discussing various issues. One such issue was the Bond Bill (almost \$500M) that came out of the House last week.

Lastly, Dr. Hardee discussed the strategic plan. The last strategic plan that was done was for 2013-2020. He feels that seven (7) years is too long of time period. The reality is that things change so quickly and it can become obsolete. Dr. Hardee's plan is to start developing and processing a new plan this fall. He wants it to be like a road map so that he can be held accountable to the Board for adhering to the plan.

Mr. Helm mentioned that a horizon chart might be useful. He offered help from the industry leaders. Dr. Hardee said he would take him up on that offer. Mr. Helm also praised Dr. Hardee for being out in the field, reiterating the importance of the System staff's presence at the colleges in order to be attentive to their needs.

Chairman Odom stated that it was time to into Executive Session to discuss a series of personnel matters, potential employee matters, and other matters regarding the execution of our mission in various venues. Mr. Martin made the first motion to go into Executive Session, Mr. Barnett seconded the motion and it passed unanimously.

EXECUTIVE SESSION

S.C. Code of Laws Section 30-4-70(a)(2)(5) – A public body may hold a meeting closed to the public for one or more of the following reasons:

(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim....


(5) Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body....

ADJOURNMENT

With no other matters to discuss, Chairman Odom adjourned the meeting.

5/23/17

Date Approved by the State Board



Ralph A. Odom, Jr., Chairman



Tim Hardee, Executive Director